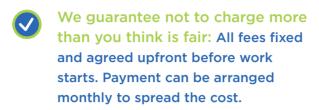
#### **Our Approach**

- Advice to grow your business and reduce tax to the lowest legal levels.
- Barrier between you and HMRC giving you piece of mind.
- Compliance done for you to save you time.
- Dates of when you need to pay taxes and upcoming deadlines.
- Estimates of future taxes due allowing you to budget and plan.
- Financial management outsourcing your Finance Department to us.
- "Matthew is keen to help, easy to talk to and explains what you need to know in a simple straight forward manner.

  I would highly recommend his services."

- JUDE PRICE, OWNER CREATIVE CONUNDRUMS

#### **Our Guarantees to you:**



- Accounts and returns completed within one month: We agree to get your accounts and returns done and filed within one month as long as we have all relevant information available to us to complete them.
- Guaranteed to always be there for you: We provide guaranteed service levels when responding to your questions. We guarantee to respond to your e-mails, letters, texts and phone calls within the time frames specified in your service package.

For more information: call:

Call: 01256 973 102

or email Info@woodsrussell.co.uk





### **Woods Russell**

**ACCOUNTANT • BUSINESS & TAX SPECIALISTS** 

Simple
Honest
Friendly
Uncomplicated.

www.woodsrussell.co.uk

## Specialist Compliance Package

## 1

- Takes care of all your accounting and tax needs so you can concentrate on running your business.
- Ensure your records stay compliant with HMRC and accounting standards.
- Telephone and e-mail support as required.
- Dealing with HMRC on your behalf.
- E-mails will be answered in one working day.
- Telephone calls returned in one working day.

## Specialist Tax Minimalisation Package

2

- Ensure you are paying the minimum legal amount of tax with proactive tax tips and advice tailored to your business.
- Your own dedicated accounting and tax expert will be on hand to meet with you at least annually to plan your business finances and save you tax.
- E-mails will be answered in five working hours.
- Telephone calls will be returned in five working hours.
- Includes all of the benefits of the Specialist Compliance Package and more!

# Virtual Finance Director Package

3

- Completely outsource all your businesses accounting, tax and finances.
- Tailored advice, business support and development to help your business grow.
- Your own personal accounting, tax and business expert will attend quarterly/ monthly board meetings with you to go through detailed management accounts. This will help you plan your business finances, save tax and develop your business goals.
- Free cloud accounting software.
- E-mails will be answered in three working hours.
- Telephone calls returned in three working hours.
- Includes all of the benefits of the Specialist Tax Minimalisation and Compliance Packages.